

Appendix K:
ANNUAL CALENDAR

The calendar that follows provides timelines for various activities that involve ITOC, the local training cooperatives, EST, and Fire Departments. There are many activities that continue throughout the year and some that only occur “as needed”. The list below describes some of these activities, however the list is not all-inclusive.

ITOC assists the local training cooperatives with training projects as needed.

ITOC assist the EST with training projects as needed.

ITOC forwards issues from the field to the Great Basin Training Committee and the Great Basin Training Unit.

Great Basin Training Committee provides information to the ITOC on training-related issues.

Great Basin Training Unit provides information to the ITOC on course-related issues.

ITOC disseminates information from the Great Basin Training Unit to the local training cooperatives and EST.

ITOC disseminates information from the Great Basin Training Committee to the local training cooperatives and EST.

ITOC assists the Great Basin Training unit with training projects as needed (300 – 400 level courses).

The local training cooperatives and EST provide assistance on ITOC sub committees as needed.

EST disseminates information from the WTN to the fire departments.

EST disseminates information from the ITOC to the local fire departments.

The EST contacts WTN with structure fire training and development needs.

The EST works with the WTN to document structure fire training.

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 New Year's Day 	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 Martin Luther King's Birthday 	21	22	23	24	25
26	27	28	29	30	31	

2003

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17 Washington's Birthday 	18	19	20	21	22
23	24	25	26	27	28	

2003

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5	6	7	8
9	10	11 B.O.D. Mtg - AM Co-op Mtg. - PM	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	<p>For Spring COOP Mtg: Local Training Cooperatives provide information to the ITOC on topics of training needs and other issues relevant to NWCG training and experiences. EST provides information to the ITOC on the topics of training needs and other issues relevant to NFPA and NWCG training and experiences. GB Rep. takes ID training needs, ID accomplishments, and training issues to the GB Training Committee</p>				


2003

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29 GB Training Committee Mtg	30			
ITOC Chair disseminates CO-OP meeting notes. GB Rep disseminates GB Training Committee Notes to the local co-ops as soon as available.						

2003

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Memorial Day 	27	28	29	30	31
Mid-May: Fire Departments provide information to EST on the topics of training needs and other issues relevant to NFPA training and experiences.						

2003

June

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

2003

July

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3

4

Independence
Day

5



6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

2003

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2003

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1  Labor Day	2	3	4	5	6
7	8	9 B.O.D. Mtg – AM Co-op Mtg - PM	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30 BLM LATR Meeting				

For Fall COOP Mtg:
 The local co-ops provide information to the ITOC on the topics of course offerings, training needs, and other issues relevant to NWCG training and experiences.
 The local co-ops submit requests for local sponsorship of 300 level and above NWCG courses.
 EST provides information to the ITOC on the topics of course offerings, training needs and other issues relevant to NFPA and NWCG training and experiences.


2003

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1  Nominations Due to ITOC Chair	2	3	4
5	6	7 General Forum	8 ID Zone Training Sub-Committee Mtg	9	10	11
12	13 Columbus Day 	14	15	16	17  Course Schedules Due to ITOC Chair	18
19	20	21	22	23	24 ITOC Sends out ID Course Schedules	25
26	27	28 GB Training Committee Mtg.	29	30	31	
<p>GB Rep takes nominations, ID training needs, ID course offerings, requests for local sponsorship of 300 level courses, and any other issues to the GB Training Committee Meeting. ITOC General Forum Secretary sends General Forum notes out to Chair as soon as ready.</p>						

2003

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5	6	7	8
9	10	11  Veteran's Day	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27 Thanksgiving 	28	29
30	GB Rep disseminates GB Training Committee Notes to the local co-ops as soon as available. ITOC Chair sends General Forum notes out to Co-Ops and B.O.D. as soon as ready.					

2003

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 <small>Course Selections Available on Web</small>	16	17	18	19	20
21	22	23	24	25 <small>Christmas</small> 	26	27
28	29	30	31			
<p>GB Training Unit provides information to ITOC Chair on course selections and training related issues. ITOC Chair disseminates information to training co-ops and B.O.D.</p>						

2003

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1 New Year's Day 	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19  Martin Luther King's Birthday	20	21	22	23	24
25	26	27	28	29	30	31

2004

February

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16



Washington's
Birthday

17

18

19

20

21

22

23

24

25

26

27

28

29

2004

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9 B.O.D. Mtg – AM Co-op Mtg - PM	10	11	12	13
14	15	16	17	18	19 ITOC AOP for 2004 Due	20
21	22	23	24	25	26	27
28	29	30	31			
<p>For Spring COOP Mtg: Local Training Cooperatives provide information to the ITOC on topics of training needs and other issues relevant to NWCG training and experiences. EST provides information to the ITOC on the topics of training needs and other issues relevant to NFPA and NWCG training and experiences. GB Rep. takes ID training needs, ID accomplishments, and training issues to the GB Training Committee</p>						

2004